



**Los Angeles Unified School District
Le Conte Middle School
English Learner Advisory Committee (ELAC)
Minutes**

<https://lausd.zoom.us/j/88554470026>

& Parent Center Centro de Padres

Wednesday, March 11, 2026

9:00 a.m.

Spanish oral interpretation provided by: Juan Romero, TSP Advisor

Written translation by: Juan Romero, TSP Advisor

I. WELCOME | CALL TO ORDER:

1. Alma Alvarado, Chairperson, welcomed the committee and members of the public.
2. The meeting was called to order at 9:03 a.m. by Alma Alvarado, Chairperson.

II. FLAG SALUTE:

The Pledge of Allegiance was led by Alma Alvarado, Chairperson.

III. PUBLIC COMMENT:

1. An opportunity was given for members of the public to address the committee.
2. Speakers were given a limit of 2 minutes to address the committee.
 - a. Candy Velasquez, guest and parent of a Le Conte student, asked whether the school could install volleyball nets on the PE field. She also inquired about recognizing students who participated in the LA Marathon, noting the importance of sports for many of our students.

IV. ROLL CALL | ESTABLISH QUORUM:

ELAC Roster			Present	Not Present
Alma	Alvarado	Chairperson	Present	
Alejandra	Guzman Cartes	Secretary	Present	
Maria Isabel	Gonzalez	Parliamentarian	Present	
Vanessa	Quintero	Member		Not Present
Yuvi	Juarez	Member	Present	

1. Roll call was conducted by Alejandra Guzman Cartes, secretary.
2. The quorum was established.

V. REVIEW AND APPROVAL OF MINUTES (ACTION):

1. Juan Romero, TSP Advisor, handed out the minutes to ELAC members in attendance and shared them on the Zoom screen with ELAC members participating via Zoom.
2. The members were given time to read the minutes in silence.
3. No changes were made.
4. A motion to accept the minutes was made by *Alma Alvarado, member*.
5. The motion was seconded by *Maria Isabel Gonzalez, member*.
6. The results were 4 in favor, 0 opposed and 0 abstained.
7. The motion carried.



VI. PRESENTATIONS

1. Juan Romero, TSP Advisor, delivered a presentation titled *"Preparing for the ELPAC Assessment."* The presentation covered the following topics: an overview of the ELPAC, its importance, how the assessment is administered, how to understand ELPAC scores, effective test-taking strategies, and ways parents can support their children in preparing for the exam.
2. Mr. Romero, shared information about the RFEP Monitoring letters that were recently sent to parents. He explained that these letters inform families that their child has exited the English Learner program and is now being monitored to ensure continued academic success. The letters serve to promote transparency, encourage parent engagement, and ensure compliance with state and federal requirements.
3. Mr. Romero provided an overview of the Individual Reclassification Acceleration Plans (IRAPs) that have been completed with the students. He explained that the IRAPs go over what a student needs to do in order to reclassify and the steps they will take to reach that goal.
4. Mr. Romero, shared information about the School Experience Survey. He gave those in attendance the link to complete the survey, reviewed the previous year's parent participation rate, and updated the group on the school's current participation progress.

VII. NEW BUSINESS:

- **REVIEW SSC RESPONSE TO ELAC RECOMMENDATION(S)**

Juan Romero, TSP Advisor, informed the ELAC that SSC had the following response to the committee's recommendation on:

ELAC recommends that School Police continue to monitor the areas surrounding Le Conte Middle School to help ensure the ongoing safety of students, staff, and families.

- The School Site Council (SSC) reviewed and agreed with ELAC's recommendation. The council supports the continued presence and monitoring by School Police in the areas surrounding the school to help maintain a safe environment for the school community.

ELAC recommends that the school consider implementing temporary street closures near school exits immediately after dismissal. This would help ensure students feel safe when leaving campus, allow them to cross the street more freely, and reduce the risk of accidents caused by speeding vehicles.

- The SSC reviewed ELAC's recommendation regarding temporary street closures near school exits after dismissal. SSC acknowledged the importance of student safety but noted that street closures may fall outside the school's authority and may require coordination with city officials and community partners. SSC encourages continued communication with the appropriate entities to explore potential solutions that support student safety.

A question-and-answer session followed.

- **MAKE ELAC RECOMMENDATION(S) TO SSC (ACTION)**



1. **ELAC recommends that School Police continue monitoring the areas surrounding Le Conte Middle School to help ensure the ongoing safety of students, staff, and families.**
2. **ELAC recommends that the school install volleyball poles and nets on campus, so students have a designated area to play volleyball.**
3. **ELAC recommends that Le Conte Middle School publicize school events and activities, such as LACER after-school sports, the marathon, robotics, and other programs, so families and students are aware of the opportunities available on campus.**
4. **ELAC recommends that the school share information about District English Learner Advisory Committee (DELAC) meetings with English Learner parents, so they have the opportunity to participate.**
5. **ELAC recommends that the school continue encouraging students to take the ELPAC seriously and take their time when completing the assessment.**

Maria Isabel Gonzalez, member, made a motion to accept the ELAC recommendations to the School Site Council as presented.

The motion was seconded by Alma Alvarado, member.
The results were 4 in favor, 0 opposed and 0 abstentions.
The motion carried.

VIII. ANNOUNCEMENTS

Juan Romero, TSP Advisor announced the following items:

- The next ELAC meeting is scheduled for Wednesday, April 15, 2026.
- SSC Meeting will be on Thursday, March 12, 2026 @3:30p.m.

IX. ADJOURNMENT (ACTION)

- a. A motion to adjourn the meeting was made by Alma Alvarado, member.
- b. The motion was seconded by Maria Isabel Gonzalez, member.
- c. The results were 4 in favor, 0 opposed and 0 abstentions.
- d. The motion carried.
- e. The meeting was adjourned at 10:03 a.m.

These minutes were submitted by Juan Romero, TSP Advisor and were distributed to every member.